

# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Adoption of Resolution Establishing City Council Policy Regarding Appointment of Persons to Membership on City Boards and Commissions


**DATE:** August 20, 2003

**PREPARED BY:** Randall A. Hays, City Attorney


**RECOMMENDED ACTION:** That the City Council adopt the Resolution establishing the guidelines for membership on City's Boards and Commissions.

**BACKGROUND INFORMATION:** The City Council at its Special Meeting held July 30, 2003, considered requirements for membership on City Boards and Commissions. During that meeting, the Council decided that in order to be a member of any City Boards and Commissions, one had to be a registered voter in the County of San Joaquin. Additionally, it was the Council's desire that the Mayor in making recommendations relative to membership on City Boards and Commissions, that a preference to the extent that it could be given, flowed to residents of the City of Lodi. The Resolution before you this evening is drafted to incorporate the wishes of the Council on those matters. Additionally, the Resolution formalizes a process which the City Clerk's office through pattern and practice based upon Council direction has been following for a few years now. The purpose of this Resolution containing the procedural parameters is simply to try and embody the complete process by which members for City Boards and Commissions are selected.

**FUNDING:** Not Applicable.

  
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Randall A. Hays  
City Attorney

**APPROVED:** \_\_\_\_\_

  
\_\_\_\_\_  
H. Dixon Flynn -- City Manager

RESOLUTION NO. 2003-156

A RESOLUTION OF THE LODI CITY COUNCIL ESTABLISHING CITY  
COUNCIL POLICY REGARDING APPOINTMENT OF PERSONS TO  
MEMBERSHIP ON CITY BOARDS AND COMMISSIONS

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WHEREAS, the City has various boards and commissions that provide advice and recommendations to the City Council; and

WHEREAS, the City Council wishes to formalize the process and establish guidelines for the selection of persons to be members of City boards and commissions; and

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby adopt the following procedure regarding the appointment of persons to membership on City Boards and Commissions:

1. The City Council directs the City Clerk to advertise the existence of a board or commission vacancy thereby requesting that interested persons, who are registered voters of San Joaquin County (except Planning Commission and Site Plan and Architectural Review Committee applicants who must also reside within City limits), apply for the vacancy. Greater Lodi Area Youth Commission student applicants shall be exempt from the registered voter requirement. Applications are to be accepted by the City Clerk for thirty (30) days.

2. Following the close of the application period, the Mayor will review the applications and at the Mayor's discretion, applicants may be interviewed.

3. Following the completion of Step 2, the Mayor shall submit the recommended names to the City Council for approval. Upon a majority vote of the quorum of the meeting at which the names are presented, appointment shall occur for the term specified.

4. The Mayor in recommending names to the City Council is encouraged to give preference to City of Lodi residents who are registered voters.

Dated: August 20, 2003

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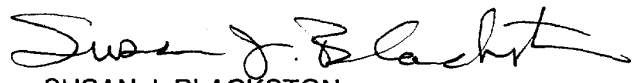
I hereby certify that Resolution No. 2003-156 was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 20, 2003, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Howard, and Mayor Hitchcock

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Beckman and Land

ABSTAIN: COUNCIL MEMBERS – None

  
SUSAN J. BLACKSTON  
City Clerk